

TY CLEVINGER

*Attorney at Law*  
1095 Meadow Hill Drive  
Lavon, Texas 75166

*telephone: 979.985.5289*  
*facsimile: 979.530.9523*

*tyclevenger@yahoo.com*  
*Texas Bar No. 24034380*

July 14, 2015

Mr. Matthew Cherry, Open Records Coordinator  
Texas Alcoholic Beverage Commission

*Via facsimile and e-mail*  
512-206-3226 and [open.records@tabc.texas.gov](mailto:open.records@tabc.texas.gov)

Re: May 18, 2015 Public Information Request

Mr. Cherry:

Per our telephone conversation, I write to clarify the records that I sought in my May 18, 2015 Public Information Request. In particular, I sought and seek the following information pursuant to the Texas Public Information Act:

1. All emails sent or received by Sherry Cook from August 26, 2013 through August 30, 2013.
2. All records related to all travel by Sherry Cook from August 26, 2013 through August 30, 2013. This request includes, but is not limited to, documentation of leave or absence from the office during that time period.
3. All receipts and credit card billing statements (with account numbers redacted) for Sherry Cook from August 26, 2013 through August 30, 2013. If an expense for Mrs. Cook was placed on someone else's official credit card, please include that documentation.

I also did not see any records responsive to requests #9-11 in my May 18, 2015 request. If there are no responsive records, please let me know.

Thank you in advance for your assistance.

Sincerely,



Ty Clevenger